

**Resolution to Appoint a Purchasing Agent**

RESOLVED, that \_\_\_\_\_ is hereby appointed Purchasing Agent of this Corporation with authority to make purchases in the Corporation's name and behalf. Under no circumstances is the Purchasing Agent to have authority to make a purchase for the Corporation if the dollar amount of the purchase or the total dollar amount of a purchase made in installments will exceed \_\_\_\_\_, (\_\_\_\_\_).

The undersigned hereby certifies that he/she is the duly elected and qualified Secretary and the custodian of the books and records and seal of \_\_\_\_\_,

A corporation duly formed pursuant to the laws of the state of \_\_\_\_\_

And that the foregoing is a true record of a resolution duly adopted at a meeting of the \_\_\_\_\_ and that said meeting was held in accordance with state law and the Bylaws of the above-named Corporation on \_\_\_\_\_, and that said resolution is now in full force and effect without modification or rescission.

As witness, I have executed my name as Secretary and have affixed the corporate seal of the above-named Corporation this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Signature of Secretary

\_\_\_\_\_  
Printed Name of Secretary